



Dear Potential Vendor:

On behalf of the U.S. Environmental Protection Agency (EPA), the U.S. Department of Energy (DOE), and the International Institute for Sustainable Laboratories (I<sup>2</sup>SL), it is my pleasure to announce the opportunities available for exhibitors at the Laboratories for the 21<sup>st</sup> Century (Labs21) 2007 Annual Conference, which will take place October 2-4 at the Charleston Area Convention Center Complex in Charleston, South Carolina. The Technology and Services Fair will run from October 1-3, during which time many opportunities for attendees to visit booths will be available.

Labs21 is interested in introducing technologies, systems, and services consistent with the objectives of Labs21 that meet the needs of high performance facilities—such as laboratories and hospitals—making the Technology and Services Fair an excellent opportunity for you to get your message out to leading industry decision makers, including the Labs21 audience of facility managers, engineers, designers, owners, and operators.

We are very excited about this year's exhibit hall in the convention center, and look forward to providing you with an exceptional opportunity to show your products and services to the Labs21 conference attendees. Exhibitors will have several opportunities to show off their exhibits during breaks, breakfasts, two-hour lunches, and during the Grand Opening reception. All of these events will be held in the exhibit hall, giving attendees many opportunities to explore the exhibit booths.

Set-up will occur on **Monday, October 1st from 1:00-5:00 pm** and will be followed by a Grand Opening Reception in the exhibit hall from **6:00-8:00 pm**. The exhibit hall will be open during specified times throughout the Labs21 conference. Exhibits can be broken down after **5:00 pm on Wednesday, October 3rd**.

Each exhibitor may order one or more booths in 10' X 10' sections. The cost for a 10' X 10' booth section is \$2,500 on or before June 1, 2007 and \$3,000 after June 1, 2007. This cost includes pipe and drape, one table, two chairs, and a wastebasket for each booth, as well as one complimentary conference registration per exhibiting organization. This year's Technology and Services Fair will be open to everyone interested in exhibiting their products and services, however a limited number of exhibit spaces are available. Interested exhibitors should complete the enclosed form as soon as possible to reserve a spot at this one-of-a-kind event, and to take advantage of the early-bird discount registration fee.

If you are interested in taking advantage of this opportunity, please fill out the enclosed form and fax it to (703) 841-1440. A conference planner will contact you via e-mail to confirm your status. Please note that you will be given the chance to select your exhibit location at a later date, but selections will be made based on the order in which the attached application is received, so get your application in today to guarantee your organization a prime space at this premier event!

Thank you for your interest in exhibiting at the Labs21 2007 Annual Conference. I look forward to seeing you in Charleston!

Sincerely,

Phil Wirdzek  
President, International Institute for Sustainable Laboratories (I<sup>2</sup>SL)

**LABS21 2007 ANNUAL CONFERENCE  
EXHIBIT APPLICATION**

If you are interested in exhibiting at the Labs21 2007 Annual Conference, please complete this form and fax it to ERG at (703) 841-1440. A confirmation e-mail will be sent to you once your reservation has been confirmed.

**Logistical Contact Information:** *(for general correspondence)*

NAME:

ORGANIZATION:

ADDRESS:

PHONE:

FAX:

E-MAIL:

WEB ADDRESS:

**Company Contact Information:** *(as you would like it to appear in the final conference program)*

NAME:

ORGANIZATION:

ADDRESS:

PHONE:

FAX:

E-MAIL:

WEB ADDRESS:

**Product or Service Description** (please provide a brief 1-2 sentences describing the product or service you will display):

**Booth Order:**

Number of 10' x 10' spaces requested \_\_\_\_\_ X \$2500 each = \$\_\_\_\_\_

**Payment Type:**

- ☐ Personal check made payable to “*International Institute for Sustainable Laboratories*”  
(Please mail the check and registration form to: I<sup>2</sup>SL, P.O. Box 758, Annandale, VA 22003)
- ☐ Visa
- ☐ MasterCard
- ☐ American Express

Name on Credit Card: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Signature of Cardholder: \_\_\_\_\_

**One complimentary conference registration will be included for each exhibiting organization. Additional exhibitor staff must register for the conference and pay the conference registration fee of \$650 for early registration and \$700 for late registration. Onsite registration will be \$750.**

Please contact <labs21@i2sl.org> with any questions.